

PARENT VOLUNTEER FORM

___ Aristocats [1-3rd] HS Musical [4-5] ___ HS Musical [6-8]

Parents' Name/s _____ E-Mail: _____

Participant's Name: _____ Phone #: _____

Instructions:
 Please place an "X" (and ONLY 1 "X") for each of your 1st, 2nd and 3rd choices for volunteering. If you're interested in being a committee lead for any of your choices, please circle the "Y" under the "Lead" column. The Committee Chairperson will contact you soon.

THANK YOU FOR YOUR HELP ... IT'S GREATLY APPRECIATED!!!

Choice			Lead* ?	Committees
1st	2nd	3rd		
			Y	<u>Advertising/Marketing:</u> Develop a list of ideas and costs for advertising and sponsorships, collect money, advertise for all performances.
			Y	<u>Costumes:</u> Develop a list and sizes for all costumes, obtain or sew costumes, perform child fittings and costume checks, label costumes, provide help at performances.
			Y	<u>Sets/Props:</u> Develop list of all sets/props, obtain or construct and/or paint all sets/props, generate sets/props list per scene. <u>Backstage help:</u> Move large sets at scene changes during dress rehearsals and performances.
			Y	<u>Lights/Sound/Effects:</u> Create list of all required equipment, run lights during show, control wireless mics, change mics backstage, music, sound effects, spot light, show effects. This position works during dress rehearsals and performances.
			Y	<u>Tickets:</u> Understand process and timing for ticket sales, make, print and sell tickets, collect money, provide ticket collectors, hand out programs and provide ushers.
			Y	<u>Slide Show:</u> Take pictures at practices and dress rehearsals, sort pictures, create show and sell CDs after the last performance for each cast, collect money.
			Y	<u>Runner:</u> Develop a list of kids required per scene, queue the kids prior to their scene, maintain order and keep the kids quiet while waiting. This position works during dress rehearsals and performances.
			Y	<u>Dressing Room:</u> Keep kids busy and maintain order in the locker rooms, assist costume and clean-up committees. This position works during dress rehearsals and performances.
			Y	<u>Flowers:</u> Develop cost sheets/posters, estimate and purchase concession items, develop selling strategy, set up tables, collect money, clean up.
			Y	<u>Cast Party:</u> Develop list of items, understand required funds, solicit from families, decorate, set up, clean up.
			Y	<u>Clean Up:</u> Clean up after all practices and/or dress rehearsals and performances.

* Note: The e-mail address for each committee lead will be listed on the web site.

Comments:

To be filled out by GCYT staff:

Email/Called Date: _____

Assigned Committee: _____